CHECKLIST

TRANSFER OF OWNERSHIP



Maritime Authority of the Cayman Islands (Head Office) 133 Elgin Avenue P.O. Box 2256 Grand Cayman KY1-1107 Cayman Islands Tel: +1 345 949 8831 | Fax: +1 345 949 8849 caymanregistry@cishipping.com | www.cishipping.com

The following documentation should be submitted to transfer ownership of a vessel:

FROM THE SELLER (Current Registered Owner or Authorised Person):

- □ Resolution to Sell (not required for individual/joint owners);
- Current (within three months) Certificate of Good Standing for the owning company (not required for individual/joint owners);
- Confirmation from the Cayman Representative Person that there is no objection to the transfer;
- □ Return of the Certificate of British Registry or an undertaking to return it; and
- Payment of any outstanding fees owed and discharge of any mortgages registered against the vessel.
- Bill of Sale Original notarized or witnessed by an official person who works in a recognized profession (similar to those of passport requirements will be sufficient, e.g. Doctor, Accountant, Barrister etc.) or bearing the Seller's seal. *Witness Details*: name, qualification, company details and place of attestation.
- Power of Attorney (if applicable) Original notarized or witnessed by an official person who works in a recognized profession (similar to those of passport requirements will be sufficient, e.g. Doctor, Accountant, Barrister etc.) Witness Details: Name, gualification, company details

FROM THE BUYER (New Owner or Authorised Person):

- □ Form CISR 854 Vessel Name Proposal and Reservation.
- Form CISR 855 Appointment of an Authorised Person notarized or witnessed by an official person who works in a recognized profession (similar to those of passport requirements will be sufficient, e.g. Doctor, Accountant, Barrister etc.) *Witness Details*: Name, qualification, company details and place of attestation.
- Form CISR 856 Vessel Registration in the Cayman Islands notarized or witnessed by an official person who works in a recognized profession (similar to those of passport requirements will be sufficient, e.g. Doctor, Accountant, Barrister etc.) *Witness Details*: Name, qualification, company details and place of attestation.
- □ Form Request for Services (RFS) for re-issuing Insurance Certificates:
 - Vessel >300GT need new Certificate for Wreck Removal Insurance.
 - Vessels >1000GT need new Certificate for Wreck Removal Insurance and new Certificate for Bunker Oil Pollution Insurance.
- □ Blue Card from the Protection and Indemnity (P&I) Insurer Club for the re-issue of Certificate(s) of Insurance.

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The following documentation should be submitted to transfer ownership of a vessel continued:

- □ Current (within three months) Certificate of Good Standing for the owning company. If the company is incorporated in the Cayman Islands within the same year of the registration, a copy of the Certificate of Incorporation is sufficient. However, if the owner is an individual (or joint owners), a copy of his/her passport notarized or signed by an official person who works in a recognized profession (similar to those of passport requirements will be sufficient, e.g. Doctor, Accountant, Barrister etc.) is required. *Witness Details*: Name, qualification, company details and place of attestation
- □ Transfer of Ownership fee.
- □ Insurance Certificate(s) fee.
- □ Courier fee, where applicable.

Note: Once the Transfer of your vessel is complete, your Radio License will need to be re-issued. To do this please contact OfReg on <u>licensing@ofreg.ky</u> with their completed Radio license application form. Website: <u>www.ofreg.ky</u>

Please visit <u>www.cishipping.com</u> to access forms, fees, vessel registration related services matrices and a list of office locations that may be more suited to your proximity.

A consultative fee is levied for services provided by office outside the Head Office in George Town.