The following documentation should be submitted for a change of vessel particulars:

- Form CISR 857 – Application for Miscellaneous Services.
- For changes to the tonnage:
  - Form Request for Services (RFS) for issuing:
    - New Certificate of Insurance Wreck Removal;
    - New Certificate of Survey; and
    - New Tonnage Certificate.
- For a change to any of the principle dimensions or accommodation numbers or machinery of the vessel:
  - New Certificate of Survey
- Undertaking to return Certificate of British Registry.
- Change of Vessel Particulars fee.
- Insurance Certificate fee, where applicable.
- Survey Certificate(s) fee, where applicable.
- Courier fee, where applicable.

Prior to Change of Vessel Particulars, all outstanding fees must be settled.

Please visit www.cishing.com to access forms, fees, vessel registration related services matrices and a list of office locations that may be more suited to your proximity.

A consultative fee is levied for services provided by office outside the Head Office.