CHECKLIST



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The following documentation should be submitted by the Registered Owner or an Authorised Person to change mortgagee's name:

- □ Form CISR 857 Application for Miscellaneous Services.
- Certificate of Change of Name Certified copy notarized or witnessed by an official person who works in a recognized profession (similar to those of passport requirements will be sufficient, e.g. Doctor, Accountant, Barrister etc.) *Witness Details*: Name, qualification, company details and place of attestation.
- □ Change of Mortgagee's Name fees.
- □ Courier fee, where applicable.

Prior to Change of Mortgagee's Name all outstanding fees must be settled.

Please visit <u>www.cishipping.com</u> to access forms, fees, vessel registration related services matrices and a list of office locations that may be more suited to your proximity.

A consultative fee is levied for services provided by offices outside the Head Office in George Town.

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