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SHIPPING NOTICE NO. MACI 003/06 – NOTICE OF BRITISH CONSULAR SERVICES WORLDWIDE

BRITISH CONSULAR SERVICES AVAILABLE TO CAYMAN ISLANDS SHIPPING REGISTRY (CISR) VESSELS WORLDWIDE

THIS NOTICE IS DIRECTED PRIMARILY AT:

- SERVICE PROVIDERS PROVIDING SERVICES TO CAYMAN ISLAND SHIPS;
- OWNERS, MANAGERS OR OPERATORS OF CAYMAN ISLAND SHIPS, OR THEIR AGENTS;
- MASTERS OF CAYMAN ISLANDS SHIPS;
- OTHER USERS OF SERVICES PROVIDED BY THE CAYMAN ISLAND SHIPPING REGISTRY (CISR) OR THE MARITIME AUTHORITY OF THE CAYMAN ISLANDS (MACI).

MACI NOTICE OF BRITISH CONSULAR SERVICES AVAILABLE TO CAYMAN ISLANDS SHIPPING REGISTRY (CISR) VESSELS WORLDWIDE

1. BACKGROUND

- 1.1 The full range of services and requirements connected with the registration and operation of ships is very broad and many of these are, necessarily, dealt with through the Flag Administration. In this context, for Cayman Islands ships, services are provided and standards monitored routinely through the Cayman Islands Shipping Registry (CISR) under the authority of the Maritime Authority of the Cayman Islands (MACI).
- 1.2 Notwithstanding the routine provision of services and the implementation and monitoring of standards through the CISR and MACI, Cayman Islands ships, in common with other ships registered in the United Kingdom or any other Red Ensign Group Member, are able to utilise the services available through any overseas British Consular Office. In addition, a Cayman Islands ship may seek the assistance of a British Consular Office in case of local difficulties, in conjunction with appropriate input and liaison from the Cayman Islands Maritime Administration.

2. STANDARD MARITIME RELATED CONSULAR SERVICES AVAILABLE

- 2.1 Because of the broad and diverse range of shipping services and requirements and because modern communication and Information Technology systems offer ready access to a ship's Maritime Administration, it is neither necessary nor feasible for British Consular Offices to offer to Cayman Islands ships, as standard, the full range of maritime services to Cayman Islands ships as is available through the CISR and MACI. The United Kingdom has therefore issued a revised range of specific maritime related services which its Consular Offices will provide as standard to Cayman Islands ships. The revised range is equally applicable to United Kingdom ships and ships registered in any other REG Register.
- 2.2 The Table below gives a summary of the specific maritime related services available from any British Consular Office worldwide. The reference numbers given with respect to the services are those used in the Foreign and Commonwealth Office "Table of Fees" and charges for the services, which are payable direct to the Consular Office concerned, are quoted in £ sterling. For the full range of services official charges levied by British Consular Offices please visit www.fco.gov.uk

REF. No.	DESCRIPTION OF SERVICE	CHARGE (£)
PASSPORTS, VISAS AND KINDRED MATTERS		
12.	For applications made in the United Kingdom and irrespective of whether or not the passport issued is a biometric passport, issuing a passport of not more than 32 pages which includes replacing an expired passport, issuing a new passport of full validity when an original passport of restricted validity is unavailable and issuing a new passport with amended personal details-	
	(a) for applications made by post-	
	(i) where the applicant is aged 16 years or over:	51.00
	(ii) where the applicant is under 16 years old (for a passport valid for 5 years):	34.00
	(b) for applications made in person-	
	(i) where the applicant is aged 16 years or over using the fast-track service:	77.50
	(ii) where the applicant is under 16 years old (for a passport valid for 5 years) using the fast-track service:	70.00
	(iii) where the applicant is aged 16 years or over using the fast-track collect:	91.00
	(iv) where the applicant is under 16 years old (for a passport valid for 5 years) using the fast-track collect service:	80.50
	(v) where the applicant is aged 16 years or over using the premium service:	96.50
	(vi) where the applicant is under 16 years old (for a passport valid for 5 years) using the premium service:	83.00
12A.	For applications made abroad, issuing a passport of not more than 32 pages which includes replacing a n expired passport and issuing a new passport of full validity when an original passport of restricted validity is unavailable-	
	(a) in the case that the passport issued is not a biometric passport and-	
	(i) where the applicant is aged 16 years or over:	69.00
	(ii) where the applicant is under 16 years old(for a passport valid for 5 years):	45.00
	(b) in the case that the passport issued is a biometric passport and-	
	(i) where the applicant is aged 16 years or over:	91.00
	(ii) where the applicant is under 16 years old(for a passport valid for 5 years):	59.00
13.	For applications made in the United Kingdom and irrespective of whether or not the passport issued is a biometric passport, issuing a passport of 48 pages which includes replacing an expired passport, issuing a new passport of full validity when an original passport of restricted validity is unavailable and issuing a new passport with amended personal details-	
	(a) for applications made by post:	62.50
	(b) for applications made in person-	
	(i) using the fast-track service:	87.00
	(ii) using the fast-track collect service:	100.50
	(iii) using the premium service:	104.50
13A.	For applications made abroad, issuing a passport of 48 pages which includes replacing an expired passport and issuing a new passport of full validity when an original passport of restricted validity is unavailable-	
	(a) in the case that the passport issued is not a biometric passport:	82.00
	(b) in the case that the passport issued is a biometric passport:	109.00
14.	Issuing a collective passport-	
	(a) for applications made by post in the United Kingdom:	39.00
	(b) f or applications made in person in the United Kingdom:	54.00

REF. No.	DESCRIPTION OF SERVICE	CHARGE (£)
15.	Amending or extending an existing passport where the application is made abroad and- (a) the passport issued is not a biometric passport: (b) the passport issued is a biometric passport:	57.00 75.00
16.	(1) Receiving an application for entry clearance (other than for the United Kingdom or for the Crown Dependencies): (2) Preparing or forwarding, or both, any letter, certificate, declaration or other document which may be required by an authority in any country or territory in connection with an application for or the issue or renewal of an entry clearance (for a country or territory for which the consular officer does not himself have authority to issue entry clearance), a residence permit or identity card or forwarding any other certificate or document (except a Home Office travel document and applications for registration and naturalisation): (3) Preparing or forwarding, or both, an application for registration or naturalisation to the Home Office:	30.00 41.00 41.00
17.	(1) Issuing and, where required, preparing an Emergency Passport or other document not otherwise provided for in lieu of a passport: (2) Issuing a Temporary Passport valid for not more than one year:	43.50 55.00
18.	(1) Receiving, outside the United Kingdom, an application for- (a) a visa for passing through the United Kingdom without entering it: (b) entry clearance for passing through the United Kingdom : (c) entry clearance- (i) as a visitor, in each case for single, double and multiple entries valid for up to six months from the date of issue: (ii) for settlement: (iii) for marriage: (iv) for any purpose other than those listed in paragraphs (a) and (b) and sub-paragraphs (i), (ii), and (iii) listed above: (d) a certificate of entitlement to the right of abode: (2) <i>The fees prescribed in paragraph (1) apply in relation to entry clearances for the Crown Dependencies as they apply in relation to entry clearances for the United Kingdom.</i> (3) Receiving in the United Kingdom an application made in the United Kingdom for a certificate of entitlement to the right of abode:	30.00 30.00 50.00 260.00 260.00 85.00 85.00 -- 20.00
19.	Renewing a Travel Certificate, a certificate of identity or other travel document on behalf of a Commonwealth country or of a dependency of a Commonwealth country: except where fee 21 is to be taken	41.00
20.	Renewing a Travel Certificate, a certificate of identity or other travel document on behalf of a dependency of the United Kingdom: except where fee 21 is to be taken	41.00
21.	Revalidating or renewing a Seaman's Certificate of Nationality and Identity or a Seaman's Identity Book : in addition to fee 16 where applicable	41.00

BIRTHS, DEATHS, MARRIAGES AND CIVIL PARTNERSHIPS

22.	Receiving notice of an intended marriage or civil partnership or overseas relationship:	41.00
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REF. No.	DESCRIPTION OF SERVICE	CHARGE (£)
23.	(1) Solemnising or attending a marriage under the Foreign Marriage Acts 1892(c) and 1947(d), administering oaths to the parties and registering the marriage:	88.00
	(2) Registration of a civil partnership under the Civil Partnership (Registration Abroad and Certificates) Order 2005(e):	88.00
24.	Issuing in English or in the local language a certificate that no impediment to an intended marriage or civil partnership has been shown to exist:	41.00
25.	Transmitting a record of a marriage under the local law to the appropriate Registrar General in accordance with Article 7(1) of the Foreign Marriage Order 1970(a), including the provision of any necessary certification: Transmitting a record of an overseas relationship under the Civil Partnership (Registration Abroad and Certificates) Order 2005(b), including the provision of any necessary certification:	23.50
26.	Issuing a "certificate de coutume" for an intended marriage or intended overseas relationship in accordance with the local law:	41.00
27.	Registering a birth or death: in addition to fee 29 where applicable	64.50
28.	Making an addition to or correction in the consular register of births, deaths, marriages or civil partnerships at the request of the parties concerned:	23.50
29.	Furnishing a certified copy of an entry in the consular register of births, deaths, marriages or civil partnerships: in addition to fee 30 or fee 27 where applicable	41.00

REPATRIATION AND FINANCIAL ASSISTANCE

38.	arranging the repatriation of a person or a group of persons of the same family and travelling together :	84.50
39.	Arranging for currency to be made available against the payment of a sterling cheque or against the deposit elsewhere of funds with or to the order of Her Majesty's Government in the United Kingdom : in addition to fee 33 where applicable	42.50

SHIPPING, SEAMEN AND KINDRED MATTERS

40.	Granting or considering whether to grant a provisional certificate of registry, whether the owner is a private individual or body corporate:	246.00
41.	Receiving a return of the birth or death of any person on board a ship and endorsing the agreement with the crew accordingly:	35.50
42.	Examining or arranging for the examination of provisions or water, payable by the party who proves to be in default: in addition to the cost, if any, of survey	35.50
43.	Noting a marine protest and furnishing one certified copy if required: For every further copy:	29.50 29,50

REF. No.	DESCRIPTION OF SERVICE	CHARGE (£)
44.	Extending a marine protest, filing the original and furnishing one certified copy if required- (a) for any number of words up to 200, excluding the declaratory clause: (b) for every subsequent 100 words or less: in addition to fees 1 and 3 where applicable	70.50 29.50
45.	Making a request, or issuing or arranging for the issue of a document, in connection with a survey of a ship- (a) for the purposes of the International Convention for the Safety of Life at Sea 1974 (SOLAS) or of the International Convention for the Prevention of Pollution from Ships 1973 as modified by its Protocol of 1978 (MARPOL): (b) for any other purpose: in addition to fee 6 where applicable	47.00 84.50
46.	Issuing a bill of health:	29.50
47.	Preparing or signing, or both, any document, whether required by the Merchant Shipping Acts or by the local authorities, relating to the master or the members of the crew of a ship, to their numbers, names or other details, or to their engagement, discharge, desertion or death: except where- (a) fee 41 is taken in addition to fee 33, or (b) a death inquiry is held under section 271 of the Merchant Shipping Act 1995(a).	47.00
48.	Signing and, if required, sealing any documents at the request of the master of the ship: except where- (a) this is required under the Merchant Shipping Act 1995, or (b) fee 47 is taken.	47.00
49.	Inspecting (a) a ship's papers when required to enable a consular officer to do any matter or thing in respect of a ship: except where fee 47 is taken in addition to fee 33 (b) the marking of a ship, irrespective of the number of visits in addition to fee 33	35.00 35.00

For ease of reference, the Fees which are cross-referenced in the above summary but are not already mentioned are itemised below:

1.	Preparing any certificate, declaration or document not otherwise provided for- (a) in standard form, per copy: (b) not in standard form, per 100 words: (i) in English: (ii) in any other language:	33.50 29.50 47.00
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REF. No.	DESCRIPTION OF SERVICE	CHARGE (£)
3.	(1) Attesting or legalising a signature or seal: except where- (a) the signature or seal is on a certificate or survey of foreign passenger ships running to or from the United Kingdom; or (b) the signature or seal is on a document required for the deposit or withdrawal of money in or from any British Post Office or other Government Savings Bank; or (c) the signature or seal is in connection with stocks or bonds on the registers of the Post Office, with Savings Bank Annuities or with annuities granted direct by the National Debt Commissioners.	19.00
	(2) Administering an oath or receiving a declaration or affirmation: except where- (a) the oath, declaration or affirmation is made under the Merchant Shipping Act 1995(a) or in connection with the loss of a passport; or (b) fee 17, 22, 23, 25, 34 or 35 is to be taken.	35.00
6.	Making or verifying (including certifying where necessary) a copy of a document- (a) in typescript or made by photographic process outside the consular premises, for each page: (b) (b) by photographic process, if the copy is made in the consular premises, for each page (with a minimum charge of £17.50):	23.50 3.50
30.	Making a search in- (a) the consular registers of births, deaths, marriages or civil partnerships where the number or date of entry is not provided: (b) the records of the United Kingdom Passport Agency where the request originates in the United Kingdom : (c) any other records or archives of Her Majesty's Government in the United Kingdom: in addition to fee 29 where applicable	41.00 10.00 72.00
33.	Attending (except in connection with commercial enquiries) for each hour or lesser period, including if appropriate the time taken in proceeding from a reasonable point of departure and in returning to a reasonable point- (a) at the consular premises or elsewhere during customary business hours except that where the attendance is for the purpose of supervising an examination and two or more persons are sitting examinations at the same time the fee may be apportioned between them: (b) at the consular premises or elsewhere outside customary business hours: with a maximum in any one period of 24 hours for each consular officer of:	84.50 84.50 610.00
34	Presiding at the taking of evidence under a commission or order from a Court, including any matter or thing done by the consular officer as examiner- (a) for the first two hours or less on the first day: (b) for each additional hour or less:	168.50 84.50
35	Providing evidence of service or attempted service: in addition to fee 33 or 36	84.50

REF. No.	DESCRIPTION OF SERVICE	CHARGE (£)
36	Providing the services of a consular officer or consular employee- (a) to assist the consular officer in the taking of evidence under a commission or order from a Court, for each such person- for each hour or less:	84.50
	(b) to effect or endeavour to effect service of a document, for each hour or shorter period elsewhere than at the consular premises- during customary business hours:	84.50
	outside customary business hours:	105.50

3. PROCEDURE WHERE OTHER ASSISTANCE MAY BE NEEDED

3.1 The Master of a Cayman Islands ship can always contact the local British Consular Office in any port where such an office is located for general advice on issues not covered in the above Table. For Flag specific matters however, the Cayman Islands Maritime Administration (i.e. MACI) would need to coordinate matters with the Consular Office with respect to services not specifically provided for within the range of services normally available from the Consular Office.

3.2 Contacts for the CISR and MACI are as follows-

Head Office - George Town

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